



September 29, 2015

**ENGR. PERSEVERANDO T. ATIENZA**

General Manager  
Tiaong Water District  
Brgy. Lalig, Tiaong, Quezon

Dear **Manager Atienza**:

This refers to your agency's Strategic Performance Management System (SPMS) submitted to this Office for approval.

After a careful review and evaluation, we noted that your agency's SPMS has substantially complied with the guidelines set and prescribed under Civil Service Commission Memorandum Circular No. 6, s. 2012. Hence, your Agency SPMS is hereby **approved**. However, please update SPMS Calendar particularly schedule of SPMS Orientation & Pilot Testing.

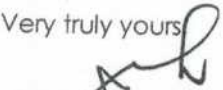
You may start disseminating and pilot testing your Agency's SPMS to your employees. After the pilot testing phase, kindly submit through Director II Marissa C. Barba of CSC Field Office - Quezon, the following for monitoring purposes:

1. ✓ Corrected SPMS Manual
2. ✓ Report on the Implementation of the SPMS in your agency;
3. ✓ Accomplished Office Performance Commitment Review (OPCR);
4. ✓ Accomplished Individual Performance Commitment Review (IPCR) Targets and Accomplishments of officials and employees with corresponding rating;
5. ✓ Minutes of review/assessment conducted by the Performance Management Team (PMT);
6. ✓ Summary Rating of all employees

Further, please make available copies of this system to any PRIME-HRM Assessment Team's representative of this office for future assessment activity.

Thank you for your continued support and cooperation to the programs and projects of the Commission.

Very truly yours



**Atty. JUDITH D. CHICANO**  
Director IV

PSED/JDC/APL/LLM/mf

